
Present: **Board:** **Catharine Benzie, Lindsay Zalot, Bianca Tse, Councillor Shawna Stolte**

Staff: **Lita Barrie, Darcy Glidden, Suzanne Hampson, Christine Dalgetty, Nicole Tewksbury, Linda Dobson, Cindy Tchorz**

Regrets: **Jennifer Tarnawski, Brian Kenny, Nawaz Noormohamed**

A meeting of the Board was held on Thursday, May 16, 2019 at the Central Branch.

Board Orientation

- Tour of the Central Branch
- Advocacy Committee
- Tangible Assets
- Key Professional Organizations

1. Call to Order

Catharine Benzie, Board Vice-Chair, called the meeting to order at 8:08 p.m.

2. Approval of the Agenda

Motion 19-25, Approval of the Agenda

MOVED by Bianca Tse, SECONDED by Lindsay Zalot, that the agenda be approved as presented.
CARRIED.

3. Declarations of Interest

There were no declarations of interest.

5. Minutes of April 17, 2019

Motion 19 - 26, Library Board Open Minutes of April 17, 2019

MOVED by Lindsay Zalot, SECONDED by Bianca Tse, that the Burlington Public Library Board Open minutes of April 17, 2019 be approved as presented.
CARRIED.

6. Presentation:

6.1. Collections Branch Profiles

Oz Kamaci came to present the Collections Branch Profiles. Following a study of the data collected, a report outlining next steps will come back to the Board at the June Board meeting.

7. Decision Items

7.1. Advocacy Committee Nominations & Report

The Board reviewed this report as provided in the Board package. Lindsay Zalot and Bianca Tse volunteered to sit on the Committee; Bianca will take on the role of Chair. Catharine Benzie, former Chair of the Advocacy Committee provided some insight into past activities of the committee. The Board discussed some potential strategies and collectively agreed that a review should be conducted to assess the relevance and direction of the committee and to define the role of its community members. We will schedule a time for the Advocacy Committee to meet in June to conduct a brainstorming session and will bring a report with recommendations to the Board at the September Board meeting.

Motion 19 - 27, Appointment of Library Board Members to the Advocacy Committee

MOVED by Shawna Stolte, SECONDED by Catharine Benzie that the Burlington Public Library Board appoint 1 to 2 BPL Board Members, one of whom will serve as Committee Chair, to the Advocacy Standing Committee;

That the Burlington Public Library Board directs Library staff and the Advocacy Committee to bring forward a report with advocacy strategy recommendations to the September Board meeting for Board consideration.

CARRIED.

8. Discussion Items:

8.1.

9. Information Items

The following information items were received:

9.1. Monthly Strategic Highlights

The Board reviewed the April Strategic highlights.

9.2. Trimester Reports

- Staff Training
- Health & Safety
- Donations
- 2019 Board Workplan

9.3. Strategic Plan Update

The Board reviewed the updated Strategic Plan; an update will come back to the Board at the November Board meeting.

9.4. SOLS Update

Lita noted that we are waiting for more information as to the next steps regarding SOLS and that we will continue to provide updates to the Board.

10. Other Business

- Upcoming events: please let Cindy Tchorz know if you are planning to attend.

- Reminder: photos of the Board will happen at the June Board meeting.
- New Guide: we will be holding a workshop on cannabis on June 27.

11. Next Meeting: Thursday, June 20, 2019 at Central Branch

The meeting is adjourned at 8:50 p.m. Motion by Lindsay Zalot.

Chair

Secretary-Treasurer