

BPL Board Minutes | May 25, 2023

Attendance

Board: Jennifer Tarnawski, Lindsay Zalot, Jason Manayathu, Ashley Cameron, Akindayomi Odedeyi(remotely), Shayne Lemieux

Regrets: Councillor Lisa Kearns

Staff: Lita Barrie, Nicole Tewkesbury, Meg Uttangi Matsos, Kourtney Shelton, Cindy Tchorz

Minutes

A meeting of the Board was held on Thursday, May 25, 2023, in the Frank Rose Room at Central Branch.

Board Orientation:

- Financial Matters & Organizational Structure

1. Call to Order

Jennifer Tarnawski, Library Board Chair, called the meeting to order at 7:32 p.m.

2. Approval of the Agenda

The agenda was approved as presented.

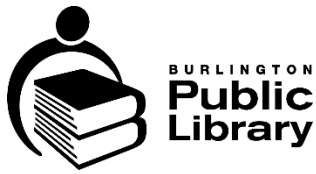
Motion 23-18, Approval of the Agenda

MOVED by Lindsay Zalot, SECONDED by Shayne Lemieux, that the agenda be approved as presented.

CARRIED.

3. Declarations of Interest

There were no declarations of interest.



4. Closed Session – None.

5. Approval of Motions from Closed Session – None.

6. Minutes of April 27, 2023

Motion 23-19, Library Board Minutes of April 27, 2023

MOVED by Jason Manayathu, SECONDED by Ashley Cameron, that the Burlington Public Library Board Minutes of April 27, 2023, be approved as amended.

CARRIED.

7. Decision Items

7.1 Policy Review:

Library staff discussed the revisions for the following policies.

7.1.1. Borrowing Policy

Motion 23-20, Borrowing Policy

MOVED by Jason Manayathu, SECONDED by Shayne Lemieux, that the Burlington Public Library Board approve the revised Borrowing Policy effective June 1, 2023 as presented.

CARRIED.

7.1.2. Safety of Children in the Library Policy

Motion 23-21, Safety of Children in the Library Policy

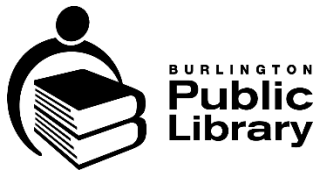
MOVED by Ashley Cameron, SECONDED by Jason Manayathu, that the Burlington Public Library Board approve the revised Safety of Children in the Library Policy effective June 1, 2023 as presented.

CARRIED.

7.1.3. Technology Use Policy

Motion 23-22, Technology Use Policy

MOVED by Lindsay Zalot, SECONDED by Shayne Lemieux, that the Burlington Public Library Board approve the Technology Use Policy effective June 1, 2023 as presented.



CARRIED.

Motion 23-23, Internet Use Policy

MOVED by Jason Manayathu, SECONDED by Lindsay Zalot, that the Burlington Public Library Board rescind BPL's Internet Use Policy.

CARRIED.

7.1.4. Rights of Children & Teens in the Library Policy

Motion 23-24, Rights of Children & Teens in the Library Policy

MOVED by Ashley Cameron, SECONDED by Shayne Lemieux, that the Burlington Public Library Board approve the revised Rights of Children & Teen in the Library Policy effective June 1, 2023 as presented.

CARRIED.

7.2. Audit Committee:

7.2.1. 2022 Audit Results

Jennifer Tarnawski provided an update from the May 11, 2023 Audit Committee meeting.

Motion 23-25, 2022 Audit Results

MOVED by Lindsay Zalot, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the approve the 2022 Audit Results document that includes the draft Management Letter in Appendix 2.

CARRIED.

7.2.2. 2022 Financial Statements

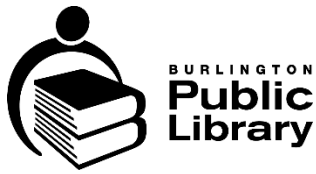
Motion 23-26, 2022 Financial Statements

MOVED by Shayne Lemieux, SECONDED by Jason Manayathu, that the Burlington Public Library Board approve the 2022 Audited Financial Statements as presented.

CARRIED.

7.2.3. 2022 Board & Senior Leadership Expenses

Motion 23-27, 2022 Board & Senior Leadership Expenses



MOVED by Jason Manayathu, SECONDED by Ashley Cameron, that the Burlington Public Library Board approve the 2022 Board and Senior Leadership Expenses as presented.

CARRIED.

7.2.4. Minutes of the May 11, 2023 Audit Committee Meeting

Motion 23-28, Minutes of the May 11, 2023 Audit Committee Meeting

MOVED by Shayne Lemieux, SECONDED Ashley Cameron, that the Burlington Public Library Board approved the minutes of the May 11, 2023 Audit Committee Meeting as presented.

CARRIED.

8. Discussion Items – None.

9. Information Items

The following items were received by the Board:

- 9.1. CEO's Report
- 9.2. Advocacy Report
- 9.3. Customer Insights Report
- 9.4. 2023 Risk Management Plan

10. Other Business – None.

The meeting is adjourned at 8:34 p.m. Motion by Lindsay Zalot.

Chair

Secretary-Treasurer

Next Meeting

Thursday, June 22, 2023, Frank Rose Room