

# BPL Board Minutes | September 14, 2023

## Attendance

Board: Jennifer Tarnawski, Jason Manayathu, Ashley Cameron, Akindayomi Odedeyi

Regrets: Councillor Lisa Kearns, Lindsay Zalot, Shayne Lemieux

Staff: Lita Barrie, Nicole Tewkesbury, Meg Uttangi Matsos, Kourtney Shelton, Cindy Tchorz

## Minutes

A meeting of the Board was held on Thursday, September 14, 2023, in the Frank Rose Room at Central Branch.

### 1. Call to Order

Jennifer Tarnawski, Library Board Chair, called the meeting to order at 6:32 p.m.

### 2. Approval of the Agenda

The agenda was approved as presented.

#### **Motion 23-39, Approval of the Agenda**

**MOVED by Jason Manayathu, SECONDED by Ashley Cameron, that the agenda be approved as presented.**

**CARRIED.**

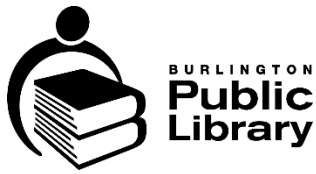
### 3. Declarations of Interest

None.

#### **Motion 23-40, Move into Closed Session**

**MOVED by Akindayomi Odedeyi, SECONDED by Ashley Cameron, that the Burlington Public Library Board move into Closed Session.**

**CARRIED.**



The Library Board moved into Closed Session at 6:33 p.m.

**Motion 23-41, Move out of Closed Session**

**MOVED by Ashley Cameron, SECONDED by Jason Manayathu, that the Burlington Public Library Board move out of Closed Session.**

**CARRIED.**

The Library Board moved out of Closed Session at 7:11p.m.

#### 4. Approval of Motions from Closed Session

**Motion 23-42, HR Item**

**MOVED by Jason Manayathu, SECONDED by Akindayomi Odedeyi, that the Burlington Public Library Board approve item 4.1 as discussed in Closed Session.**

**CARRIED.**

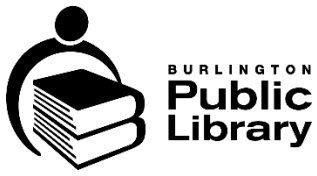
#### 5. Decision Items

5.1 2024 Draft Operating and Capital Budget

Lita Barrie, CEO and Nicole Tewkesbury, Director of Finance, and Infrastructure, walked through the 2024 Draft Operating and Capital Budget addressing questions from the Library Board. Nicole shared with the Board a revised copy of draft 2024 Capital Budget to include development charges (DC) funding for collections expansion based on a DC study that the City is conducting in 2024. This information was added to reflect this study in BPL's draft 2024-2033 Capital Budget. Library staff will be meeting with the City in the coming weeks to discuss the CT infrastructure to determine what items will be addressed first because of inflation. Over the course of the next few years, we will be looking at paying attention to the capital budget and some of the concerns and will be bringing an updated Facilities Masterplan to the Board.

**Motion 23-43, Approval of the 2024 Draft Operating and Capital Budget**

**MOVED by Ashley Cameron, SECONDED by Akindayomi Odedeyi, that the Burlington Public Library Board approves the 2024 Draft Operating Budget submission;**



**That the Burlington Public Library Board approves the 2024 draft Capital Budget as amended for submission;**

**That the Burlington Public Library Board approves the 2024 draft Business Service Plan submission.**

**CARRIED.**

6. Other Business – None.

The meeting is adjourned at 7:43 p.m. Motion by Jason Manayathu.

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Chair

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Secretary-Treasurer

## Next Meeting

Thursday, September 28, 2023, Frank Rose Room