

BPL Board Minutes | March 28, 2024

Attendance

Board: Jennifer Tarnawski, Jason Manayathu, Ashley Cameron (via Zoom), Shayne Lemieux, Councillor Lisa Kearns (via Zoom)

Staff: Lita Barrie, Meg Uttangi Matsos, Elise Copps, Cindy Tchorz

Regrets: Lindsay Zalot, Akindayomi Odedeyi

Minutes

A meeting of the Board was held on Thursday, March 28, 2024, in the Frank Rose Room at Central Branch.

1. Call to Order

Jennifer Tarnawski, Library Board Chair, called the meeting to order at 6:36 p.m.

2. Approval of the Agenda

The agenda was approved as presented.

Motion 24-18, Approval of the Agenda

MOVED by Jason Manayathu, SECONDED by Ashley Cameron, that the agenda be approved as presented.

CARRIED.

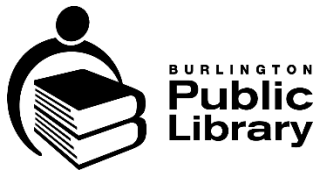
3. Declarations of Interest

None.

4. Board Development Presentation – Safety & Security

Meg Uttangi Matsos, Director, Service Design and Innovation, provided the Library Board with a brief presentation on BPL safety and security processes.

Shayne Lemieux joined the Library Board meeting at 6:51 pm



5. Open Minutes of February 22, 2024

Motion 24-19, Open Minutes of February 22, 2024

MOVED by Jason Manayathu, SECONDED Shayne Lemieux, that the Burlington Public Library Board approve the Open Minutes of February 22, 2024 as presented.

CARRIED.

6. Decision Items

6.1 Town Bell – Partnership with Fire Department

Library staff will meet with members of the city for their input as the bell sits on city property and look at an appropriate plan if all parties are in agreement with relocating the bell to the fire department. The Library Board agreed that if the bell is relocated that library staff will consider ideas for what could be put there in its place. A letter of agreement will be drawn up that will be shared with the Board prior to sharing with all parties involved.

Motion 24-20, Town Bell – Partnership with Fire Department

MOVED by Shayne Lemieux, SECONDED by Ashley Cameron, that Burlington Public Library approve that Library staff work with the Burlington Fire Department on a plan to relocate of the Town Bell from Central Library to the Burlington Fire Department headquarters at 1255 Fairview St.

CARRIED.

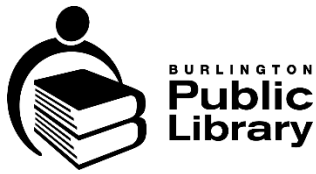
6.2 Policy Review

The Board reviewed the revised Collection Development Policy noting some minor edits.

Motion 24-21, Collections Development Policy

MOVED by Jason Manayathu, SECONDED by Ashley Cameron, that Burlington Public Library approve the revised Collections Development Policy effective April 1, 2024 as amended.

CARRIED.



Motion 24-22, Social Media Policy

MOVED by Shayne Lemieux, **SECONDED** by Jason Manayathu, that Burlington Public Library rescind BPL's Social Media Policy.

CARRIED.

7. Discussion Items - None

8. Information Items

The following items were received by the Board

- 8.1. CEO Report
- 8.2. New Appleby Relocation Update

Motion 24-23, Move into Closed Session

MOVED by Jason Manayathu, **SECONDED** by Shayne Lemieux, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Library Board moved into Closed Session at 8:07 p.m.

Motion 24-24, Move out of Closed Session

MOVED by Jason Manayathu, **SECONDED** by Shayne Lemieux, that the Burlington Public Library Board moved out of Closed Session.

CARRIED.

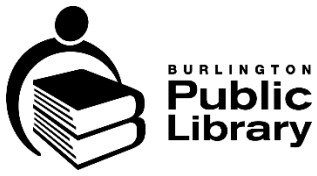
The Library Board moved out of Closed Session at 9:02 p.m.

9. Approval of Motions from Closed Session

Motion 24-25, Closed Minutes of February 22, 2024

MOVED by Jason Manayathu, **SECONDED** by Shayne Lemieux, that the Burlington Public Library Board approve the Closed Minutes of February 22, 2024 as presented.

CARRIED.



10. Other Business - None

The meeting is adjourned at 9:03 p.m. Motion by Jason Manayathu.

Chair

Secretary-Treasurer

Next Meeting

Thursday, April 25, 2024, Frank Rose Room