
Present: **Board:** **Brian Kenny, Catharine Benzie, Lindsay Zalot, Bianca Tse,
Councillor Shawna Stolte, Jennifer Tarnawski, Nawaz
Noormohamed**

Staff: **Lita Barrie, Suzanne Hampson, Nicole Tewksbury, Cindy Tchorz**

Regrets: **Linda Dobson, Christine Dalgetty**

A meeting of the Board was held on Thursday, October 17, 2019 at the New Appleby Branch.

1. Call to Order

Brian Kenny, Board Chair, called the meeting to order at 6:33 p.m.

2. Approval of the Agenda

Motion 19-56, Approval of the Agenda

MOVED by Shawna Stolte, SECONDED by Lindsay Zalot, that the agenda be approved as presented.

CARRIED.

3. Declarations of Interest

There were no declarations of interest.

Motion 19 - 57, Move into Closed Session

MOVED by Bianca Tse, SECONDED by Lindsay Zalot, that the Burlington Public Library Board move into Closed Session.

CARRIED.

The Board moved into Closed Session at 6:49 p.m.

Motion 19 – 58, Move out of Closed Session

MOVED by Shawna Stolte, SECONDED by Catharine Benzie, that the Burlington Public Library Board move out of Closed Session.

CARRIED.

4. Approval of Motions from Closed Session

Motion 19 - 59, Library Board Closed Minutes of September 19, 2019

MOVED by Bianca Tse, SECONDED by Catharine Benzie, that the Burlington Public Library Board Closed minutes of September 19, 2019 be approved as presented.

CARRIED.

5. Minutes of September 19, 2019

Motion 19 - 60, Library Board Open Minutes of September 19, 2019

MOVED by Shawna Stolte, SECONDED by Lindsay Zalot, that the Burlington Public Library Board Open minutes of September 19, 2019 be approved as presented.
CARRIED.

7. Presentations:

7.1. Board Orientation: Strategic Planning

Lita provided a presentation to the Library Board outlining the Board's role for planning the next Strategic Plan.

8. Decision Items

8.1. 3rd Quarter Financial Statements

The Library Board reviewed the 3rd Quarter Financial Statements.

Motion 19 - 61, Approval of the 3rd Quarter Operating Financial Statements

MOVED by Jennifer Tarnawski, SECONDED by Shawna Stolte, that the Burlington Public Library Board approve the 3rd Quarter Operating Financial Statements.
CARRIED.

Motion 19 - 62, Approval of the 3rd Quarter Capital Financial Statements

MOVED by Jennifer Tarnawski, SECONDED by Shawna Stolte, that the Burlington Public Library Board approve the 3rd Quarter Capital Financial Statements.
CARRIED.

Motion 19 - 63, Approval of the Reallocation of Funds

MOVED by Jennifer Tarnawski, SECONDED by Shawna Stolte, that the Burlington Public Library Board approve the allocation of \$50,000 of surplus operating funds to be spent on additional collections.
CARRIED.

8.2. Multi-Year Accessibility Plan 2019-2021

Rosemary Minnella presented to the Library Board the Multi-Year Accessibility Plan 2019-2021.

Motion 19 - 64, Approval of the Multi-Year Accessibility Plan 2019-2021

MOVED by Nawaz Noormohamed, SECONDED by Jennifer Tarnawski, that Burlington Public Library Board approve BPL's multi-year accessibility plan in accordance with the Accessibility for Ontarians with Disabilities Act, 2005, S.O. 2005, c. 11 and O. Reg. 191/11: Integrated Accessibility Standards, s. 4.(1).
CARRIED.

8.3. Draft Facilities Master Plan (FMP)

Lita presented to the Library Board the final draft Facilities Master Plan. Lita noted the inclusion of the history of Burlington Public Library in the community.

Motion 19 - 65, Approval of the Draft Facilities Master Plan (FMP)

MOVED by Nawaz Noormohamed, SECONDED by Jennifer Tarnawski, that the Burlington Public Library Board approve the draft Burlington Public Library Facilities Master Plan.

CARRIED.

9. Discussion Items:

9.1.

10. Information Items

The following information items were received:

10.1. September Strategic Highlights

10.2. Fall Canadian Urban Libraries Council (CULC) Meeting Report

Lita Barrie shared with the Library Board highlights from the CULC conference she attended in London.

10.3. Trimester Reports

- **Performance Measures**

11. Other Business

- Ontario Library Association (OLA) conference will be held January 29 – February 1, 2020 in Toronto. Members of the Board will be able to attend, and their sessions will be paid for by the Library. Cindy Tchorz will pass along the session schedule when made available.

12. Next Meeting: Thursday, November 21, 2019 at Central Branch

The meeting is adjourned at 7:47 p.m. Motion by Bianca Tse.

Chair

Secretary-Treasurer